

# APPLICATION FOR CERTIFIED PERSONNEL

Form #276

## LONOKE PUBLIC SCHOOLS

401 WEST HOLLY

P.O. BOX 740

LONOKE, AR 72086

### FOR OFFICE USE

\_\_\_\_\_ Background form

\_\_\_\_\_ Resume

\_\_\_\_\_ Experience

\_\_\_\_\_ Licenses

\_\_\_\_\_ Transcript

\_\_\_\_\_ Degree

\_\_\_\_\_ GPA

\_\_\_\_\_ Praxis Scores

\_\_\_\_\_ Placement credentials  
and/or letters of  
recommendations

\_\_\_\_\_ References checked

\_\_\_\_\_ Interviewed

Social Security # \_\_\_\_\_

Date of Application \_\_\_\_\_

Name \_\_\_\_\_

Last

First

Middle

Present Address: Street \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Present Phone \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Permanent Address: Street \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Permanent Phone \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Do you have a legal right to be employed in the United States? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

Former names (for reference checking): \_\_\_\_\_

### POSITION(S) DESIRED

P-2 \_\_\_\_\_ 3-5 \_\_\_\_\_ 6-8 \_\_\_\_\_ 9-12 \_\_\_\_\_

Adm. \_\_\_\_\_ Specify: \_\_\_\_\_

Elementary grade levels or Secondary subjects, in order of preference:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Either \_\_\_\_\_ Date of Availability \_\_\_\_\_

### ARKANSAS TEACHING CERTIFICATE

Number \_\_\_\_\_ Date Issued \_\_\_\_\_ Expiration Date \_\_\_\_\_

Provisional \_\_\_\_\_ Initial \_\_\_\_\_ Standard \_\_\_\_\_ Non-traditional \_\_\_\_\_

List areas of certification:

\_\_\_\_\_  
\_\_\_\_\_

Teaching certificates in other states \_\_\_\_\_

## REFERENCES

Include at least two references from administrators under whom you have taught. If you have not taught, include college instructors and supervising teachers.

Name	Occupation	Address	Daytime Phone Number

## INSTRUCTIONS

1. Do not omit any applicable item. Failure to complete the entire form, including the writing paragraph, could result in rejection of your candidacy.
2. Application forms are sent to all who request them regardless of existing vacancies. The acceptance of an application does not mean the applicant is under consideration for employment.
3. An application remains active for a period of one hiring season and must be renewed to be considered after February 1 of each year.
4. To complete this application, please include:
  - a. Copy of current Arkansas teacher's license
  - b. Copy of all college transcript (include both undergraduate and graduate, if applicable)
  - c. Copy of Praxis scores
  - d. Placement credentials from your university -or- letters of recommendations
  - e. Current resume

Applicants will be considered for positions only in areas of licensure or endorsement listed on the teacher's license.

For questions concerning Arkansas licensure, please contact:

Office of Teacher Education & Licensure, Room 107B  
Department of Education  
4 State Capitol Mall  
Little Rock, AR 72201-1071  
(501) 682-4342 or (501) 682-4375 for non-traditional licensure

I understand that falsification of information on this application is cause for dismissal, if hired.

\_\_\_\_\_  
(SIGNATURE OF APPLICANT)

**The Lonoke Public School District is an equal opportunity educational and employment institution. The district does not discriminate on the basis of race, religion, national origin, handicapping condition, sex, or age.**



## ADDITIONAL INFORMATION

We are interested in hiring teachers who have the skills, abilities, and interpersonal qualities of an excellent teacher. Your responses to the following questions will become a part of your contract should you become a member of our professional staff.

- |    |   |       |     |       |    |
|----|---|-------|-----|-------|----|
| 1. | Do you maintain emotional control when confronted with an opinion different from yours?   | _____ | Yes | _____ | No |
| 2. | Teaching is a demanding profession.   |       |     |       |    |
|    | a. Are you willing to spend the time necessary to plan and organize for successful teaching?  | _____ | Yes | _____ | No |
|    | b. Are you willing to spend time to attend and help supervise school activities?  | _____ | Yes | _____ | No |
|    | c. Are you willing to assume additional duties on occasion to assure an efficient school operation such as hall duty, playground duty, lunchroom duty, bus duty as assigned by the principal? | _____ | Yes | _____ | No |
| 3. | Are you willing to accept any placement for which you are certified and qualified?  | _____ | Yes | _____ | No |
| 4. | Do you take pride in your personal appearance and conduct yourself in a way that will help create a proper learning environment for students?   | _____ | Yes | _____ | No |
| 5. | Do you respect other human beings regardless of race, sex, color, creed, age, handicapping condition, or economic status?   | _____ | Yes | _____ | No |

Please write a paragraph in your own handwriting stating what professional contributions you will make to the Lonoke School System.

---



---



---



---



---



---

Additional job skills/training (check all that apply)

Extra Curricular Interests:

\_\_\_\_\_ Foreign Languages  
(list below) and level  
of fluency  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ CPR  
\_\_\_\_\_ Program for Effective  
Teaching (P.E.T.)  
\_\_\_\_\_ Reading Recovery  
\_\_\_\_\_ ESL  
\_\_\_\_\_ Other

\_\_\_\_\_ Student Council  
\_\_\_\_\_ Cheerleading  
\_\_\_\_\_ Drill Team  
\_\_\_\_\_ Club/Class Sponsor  
\_\_\_\_\_ Odyssey of the Mind  
\_\_\_\_\_ Quiz Bowl  
\_\_\_\_\_ Journalism

\_\_\_\_\_ Music  
(list areas of interest)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Coaching  
(list areas of interest)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Computer skills  
\_\_\_\_\_ Pathwise

\_\_\_\_\_ Other (please specify)